

RAJIV GANDHI COLLEGE OF ARTS COMMERCE & SCIENCE

SAINATH EDUCATION TRUST'S

(Permanently Affiliated to University of Mumbai)

Accredited by NAAC, Grade 'B'



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Ref. No. _____

Date : _____

GRIEVANCES & ANTI RAGGING CELL

Grievance Redress Cell

Scope:

A college grievance redressal cell will play a crucial role in promoting transparency, fairness, and accountability within an institution. Its scope encompasses the establishment of a structured mechanism for students, faculty, and staff to voice their concerns and seek resolution for a wide range of issues, including academic disputes, discrimination, harassment, administrative problems, and more. This cell ensures that grievances are addressed promptly, impartially, and in accordance with established policies and procedures, thereby fostering a positive and conducive learning environment for all stakeholders while upholding the principles of justice and equity in higher education.

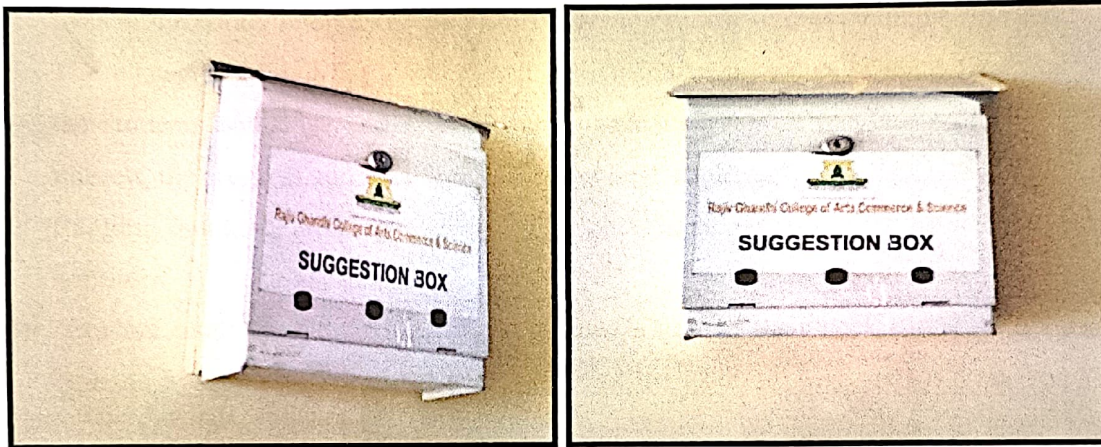
Functions:

1. The cases will be attended promptly on receipt of written grievances and ragging complaints from the students
2. The cell formally will review all cases and will act accordingly as per the management policy
3. The cell will give report to the authority about the cases attended to, and the number of pending cases, if any, which require direction and guidance from the higher authorities.



Mechanism for Registration of Grievances/Suggestions:

1. If a student have any grievance they can immediately convey to their guardian teacher.
2. Placement of Grievance/ Suggestion Boxes at Administrative office and Library.



3. All Administrative and Faculty members will note grievances.
4. The students may feel free to put up a grievance in writing or verbal manner to the Principal.

Code of Conduct/Discipline for the Students:

1. Each student shall conduct himself/herself, both within and outside the campus of the institute in a manner befitting a student of a prestigious institute.
2. Each student shall show due respect and courtesy to the teachers, administrators, staff of the institute and to the visitors and resident to the institute and good neighborly behavior to fellow student.
3. Lack of courtesy and decorum; unbecoming conduct within and outside the institute; will-full damage to institute property, removal of any property belonging to the institute, fellow students or other personal and residents of the institute; disturbing fellow student in their studies; breach of rules and regulations of the institute; adoption of unfair practices in tests, quizzes, assignments or examinations; noisy and unruly behavior shall constitute violation of the code of conduct.



4. To be polite and civil and to respect the Principal, the tutors/lecturers and the personnel of the college in general.
5. To show self-respect, responsibility and respect for the personality of other students irrespective of gender.
6. To respect and appreciate the premises and property of the college.
7. Not to provoke or harass in any way their fellow students and in general not to endanger the lives of the bodily integrity of the lecturers or their fellow students with their actions.
8. The management and the teaching and administrative personnel of the college embrace all the students with love and affection and in all their actions they are guided by the good interest, the progress and well- being of the college students.
9. Ragging, smoking, drinking, chewing of pan, gutkha etc. are strictly prohibited in the college premises.
10. Student must wear their identity cards always around their neck and show the same on demand by any faculty/official and security of the institute. Any student found smoking or under the influence of intoxication of alcohol/drugs in the institute is liable to strict disciplinary action which may be up to expulsion from the institute.
11. Perfect silence must be maintained during class hours and college functions.
12. Loud talking, loitering or congregating, being a source of distraction and annoyance to others is not permitted.
13. Use of cell phone during lecture time would entail confiscation of the handset. It would be returned only after payment of a fine of 500 ₹.
14. Students will not operate any machinery/ equipment without the permission of the instructor.
15. No responsibility will be accepted by the institute for any injury, loss or damage to the personnel articles of student.
16. Students shall observe all safety precautions. The institute is not responsible for any accident of whatever nature in the institute, playground and during summer training and industrial training or educational tour/trip.
17. Students are prohibited to take part in ragging, political activity or any activity which is detrimental to the dignity of the institute. Any student found violating the rule or bringing disrepute to the institute will be expelled from the institute.



18. The students will compensate damage to institute property/furniture caused by neglect or will-full damage. Defacing the walls or in state property will be viewed seriously.
19. To observe self- discipline, cleanliness and punctuality.
20. **NOTICE BOARD-** All important notices concerning various activities are put on the notice board. Students are required to read the notice board every day. They are also required to note that whenever the college arranges official tours, picnics, 'a no objection certificate' from the parents of the students will be taken and teachers will accompany them. A notice of this effect duly signed by the college authority will also be put up on the notice board. In case the student go for hiking/tours/picnics organized by private groups or unofficially on their own, the college will not bear responsibility for any mishap and the students will go at their own risk.

ANTI-RAGGING CELL INCIDENCE OF RAGGING:

1. All powers relating to discipline and disciplinary action are vested in the Principal.
2. The Principal may delegate all or such powers as he deems proper to any of the official of the institute. Each member of the staff has authority to forbid disorderly behavior within the institute.
3. Without prejudice to the generality of power to enforce discipline under the ordinance, the following shall amount to acts of gross indiscipline:
 - Ragging in any form within premises of the institute, public transport or surrounding of the institute. Please refer to detailed rules regarding prevention of ragging.
 - Physical assault or threat to use physical force against any member of the teaching, non-teaching staff of the institute and against any student within premises of the institute, public transport, surrounding of the institute.
 - Carrying or threats to use of any weapon.
 - Any violations of the provisions of the civil rights protection act 1976.
 - Violation of the status, dignity and honor of any student.
 - Any practice, whether verbal or otherwise, derogatory to women.
 - Any attempt of bribery or corruption in any manner.
 - Willful destruction of the institute property.



- Creating ill will or intolerance on religious or communal ground.

4) Without prejudice to the generality of his powers relating to the maintenance of disciplines and taking such actions in the interest as may deem to him appropriate, the President/ Principal may in the exercise of his powers aforesaid, order or direct.

- That any student or students be expelled. OR
- That any student or students be, for a stated period, rusticated. OR
- Not allowed to attend a course or courses of study in a department of the institute for a stated period.
- Be fined.
- Be debarred from giving a departmental examination or university examination.
- That the result of the student or students concerned, in the examinations in which he/she appeared is withhold or cancelled.
- That the student be suspended from the institute till completion of pending enquiry.
- The student who has been found guilty of some major offence may not be recommended by the Antiragging cell for the award of degree even if all academic requirements have been satisfactorily completed.
- The extreme punishment of termination of the academic course of a defaulting student will normally be referred to the president for final decision.

5) The institute authorities shall have authority to exercise all such disciplinary powers over students as they may find necessary for proper conduct of the institute.

6) Without prejudice to the powers of the president, detailed rules of discipline and proper conduct in class room/ laboratories/institute campus may be supplemented where necessary by principal / heads of the departments. Each student shall be expected to study and follow these rules.

Appeal By students

A defaulting student who is aggrieved with the punishment awarded may prefer an appeal to the chairman of the institute stating the reason as to why the punishment should not be awarded. The governing body shall prescribe the procedure to process such appeal.





Sainath Education Trust's

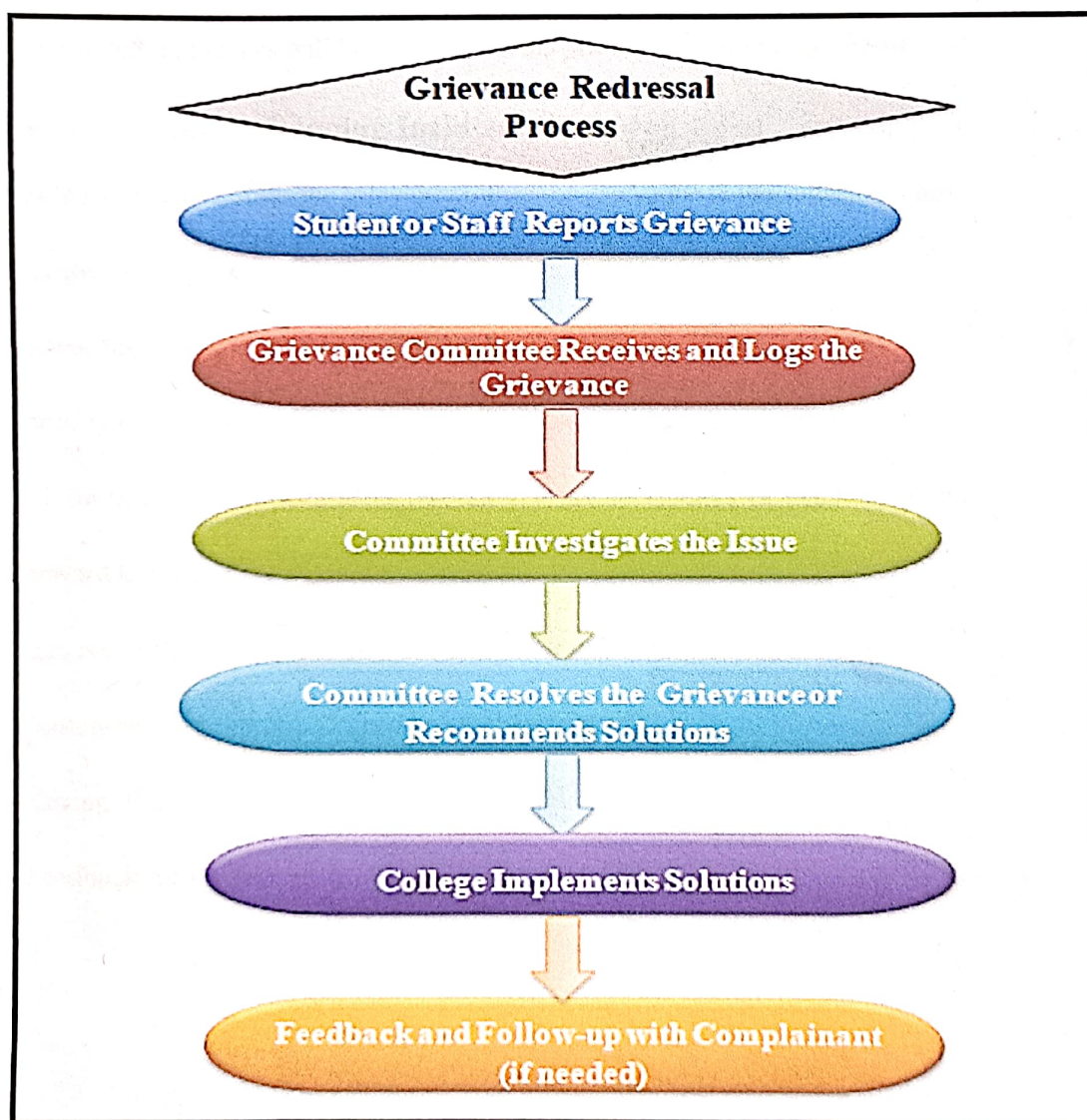
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Grievance Redressal Mechanism



The complaint management mechanism is at three levels in the institution

1. The departmental level grievances are attended by the concerned class Coordinators, student council member and Department Heads.
2. The student coordinators and staff coordinators of grievance redress cell act as facilitators to communicate and sort out the grievances at the department level.
3. Unresolved grievances at the departmental level are referred to the Grievance Redress Cell of the institution.
4. Unresolved grievances will be informed to the principal by grievance redress cell.

Grievance Redress/Ragging Incidence Protocol

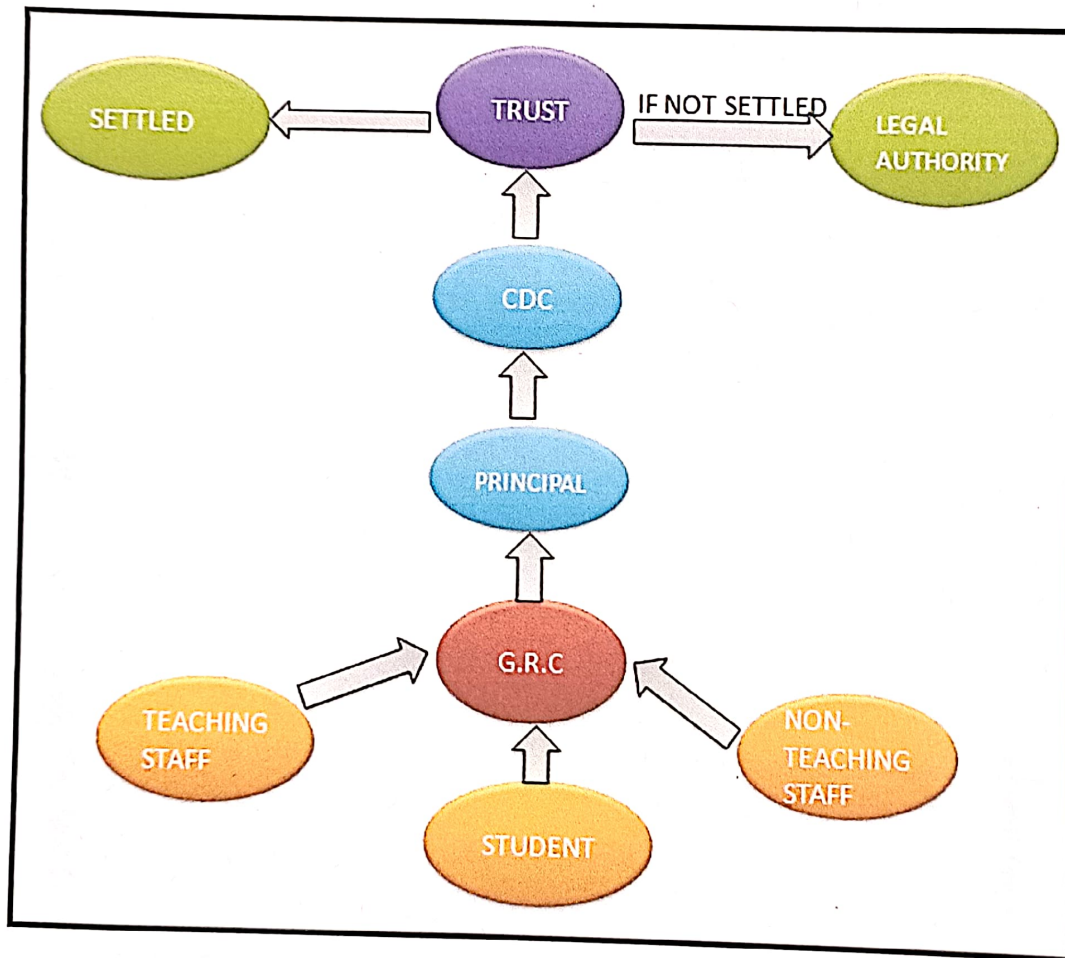
1. Students have to inform the grievance / drop the grievance in the suggestion box.
2. Acknowledging the receipt of grievances immediately.
3. Forwarding to the Grievance Redress cell.
4. Scrutiny of the redress process by reviewing the grievances.
5. Call for hearing or Enquiry if the resolution is not satisfactory in a stipulated time.
6. Forward to the student counselor if required.
7. Final resolution/decision by grievance redresses committee.
8. Communicating the final decision to both parties.
9. Closing of grievance and preparation of report
10. Feedback for improving the redress process from time to time.





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Grievance Redress Cell Mechanism for Settlement of Grievances



Healthy environment in the institution promotes acceptable solutions to differences and as a result there are no grievances brought formally to the Grievance Redress Cell.

K. Sahu
CGRC President




Principal
I/C PRINCIPAL
Rajiv Gandhi College of Arts, Commerce & Sciences
Vashi, Navi Mumbai - 400 703.



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विश्वविद्यालय अनुदान आयोग
अधिसूचना

नई दिल्ली, 11 अप्रैल, 2023

विश्वविद्यालय अनुदान आयोग (छात्रों की शिकायतों का निवारण) विनियम, 2023.

F.1-13/2022(CPP-II).—विश्वविद्यालय अनुदान आयोग अधिनियम, 1956 (1956 का 3) की धारा 26 की उप-धारा (1) के खंड (छ) द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए और विश्वविद्यालय अनुदान आयोग (छात्रों की शिकायतों का निवारण) विनियम, 2019 के अधिक्रमण में, विश्वविद्यालय अनुदान आयोग एतद्वारा निम्नलिखित नियम बनाता है, नामतः-

1. संक्षिप्त नाम, विनियोग और प्रारंभ:

- (क) इन विनियमों को विश्वविद्यालय अनुदान आयोग (छात्रों की शिकायतों का निवारण) विनियम, 2023 कहा जाएगा।
- (ख) वे ऐसे सभी उच्चतर शिक्षा संस्थानों पर लागू होंगे, जिन्हें किसी केंद्रीय अधिनियम अथवा राज्य अधिनियम के तहत स्थापित या निगमित गया हो और विश्वविद्यालय अनुदान आयोग अधिनियम, 1956 की धारा 2 के खंड (त्र) के तहत मान्यता-प्राप्त सभी उच्चतर शिक्षा संस्थानों तथा ऐसे सभी सम विश्वविद्यालय संस्थानों पर लागू होंगे जिन्हें तत्संबंध की धारा 3 के तहत विश्वविद्यालय घोषित किया गया हो।

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(1)



(ग) वे शासकीय राजपत्र में उनके प्रकाशन होने की तिथि से प्रभावी होंगे।

2. उद्देश्य:

किसी संस्थान में पहले से ही नामांकित छात्रों और साथ ही ऐसे संस्थानों में प्रवेश के इच्छुक छात्रों की कतिपय शिकायतों के निवारण के लिए अवसर प्रदान करना और उसके लिए एक तंत्र स्थापित करना।

3. परिभाषा:

(1) जब तक कि इन विनियमों के संदर्भ में अन्यथा अपेक्षित न हो -

- (क) "अधिनियम" का अभिप्राय विश्वविद्यालय अनुदान आयोग अधिनियम, 1956 (1956 का 3) से है;
- (ख) "पीडित छात्र" से अभिप्राय किसी ऐसे छात्र से है जिसे इन विनियमों के तहत परिभाषित शिकायतों के संबंध में किसी मामले अथवा तत्संबंधी किसी मामले में कोई शिकायत हो।
- (ग) "महाविद्यालय" से अभिप्राय अधिनियम की धारा 12ए की उपधारा (1) के खंड (ख) में इस प्रकार से परिभाषित किसी संस्थान से है।
- (घ) "आयोग" से अभिप्राय विश्वविद्यालय अनुदान आयोग अधिनियम, 1956 की धारा 4 के तहत स्थापित विश्वविद्यालय अनुदान आयोग से है।
- (ङ) "घोषित प्रवेश नीति" का अभिप्राय संस्थान द्वारा प्रस्तुत किए जा रहे किसी पाठ्यक्रम या अध्ययन कार्यक्रम में प्रवेश के लिए संस्थान की विवरणिका में प्रकाशित की गई किसी ऐसी नीति से है, जिसमें उसके अंतर्गत आने वाली प्रक्रियाएं भी शामिल हैं।
- (च) "शिकायत" का अभिप्राय, और इसमें निम्नवत् के संबंध में किसी पीडित छात्र द्वारा की गई शिकायत (शिकायतें) शामिल हैं, नामतः:
 - i. संस्थान की घोषित प्रवेश नीति के अनुरूप निर्धारित की गई योग्यता के विपरीत प्रवेश दिया जाना;
 - ii. संस्थान की घोषित प्रवेश नीति के तहत प्रक्रिया में अनियमितताएं;
 - iii. संस्थान की घोषित प्रवेश नीति के अनुरूप प्रवेश देने से इंकार किया जाना;
 - iv. इन विनियमों के उपबंधों के अनुरूप, संस्थान द्वारा विवरणिका का प्रकाशन न किया जाना;
 - v. संस्थान द्वारा विवरणिका में ऐसी कोई जानकारी देना जोकि झूठी या भ्रामक हो और तथ्यों पर आधारित न हो;
 - vi. किसी छात्र द्वारा ऐसे संस्थान में प्रवेश लेने के प्रयोजन से जमा किए गए किसी दस्तावेज जोकि उपाधि, डिप्लोमा या किसी अन्य पुरस्कार के रूप में हो, उसको अपने पास रख लेना या वापस करने से इंकार करना ताकि ऐसे किसी पाठ्यक्रम या अध्ययन कार्यक्रम के संबंध में छात्र को किसी शुल्क अथवा शुल्कों का भुगतान करने हेतु तैयार किया जा सके अथवा मजबूर किया जा सके जिसमें छात्र अध्ययन नहीं करना चाहता हो;
 - vii. संस्थान की घोषित प्रवेश नीति में निर्धारित राशि से अधिक धनराशि की मांग करना।
 - viii. छात्रों की विभिन्न श्रेणियों के लिए प्रवेश में सीटों के आरक्षण के संबंध में वर्तमान में लागू किसी कानून का संस्थान द्वारा उल्लंघन किया जाना;



- ix. ऐसे किसी संस्थान की घोषित प्रवेश नीति के तहत अथवा आयोग द्वारा विहित किन्हीं शर्तों, यदि कोई हो तो, के तहत किसी भी छात्र हेतु ग्राह्य छात्रवृत्ति या वित्तीय सहायता का भुगतान नहीं किया जाना अथवा विलम्ब से भुगतान किया जाना;
- x. संस्थान के शैक्षणिक कैलेंडर में अथवा आयोग द्वारा विहित ऐसे किसी कैलेंडर में विनिर्दिष्ट अनुसूची से इतर परीक्षाओं के आयोजन में अथवा परीक्षा के परिणामों की घोषणा में विलम्ब करना;
- xi. विवरणिका में यथा उल्लिखित अथवा संस्थान द्वारा लागू किसी कानून के किसी उपबन्ध के तहत यथा अपेक्षित छात्रों की सुविधा प्रदान करने में संस्थान द्वारा विफल रहना;
- xii. छात्रों के मूल्यांकन के लिए संस्थान द्वारा अपनाई गई गैर-पारदर्शी अथवा अनुचित पद्धतियां;
- xiii. ऐसे किसी छात्र को शुल्क के प्रतिदाय में विलंब करना, अथवा इंकार करना जो कि विवरणिका में उल्लिखित समय के भीतर, बशर्ते यह समय-समय पर आयोग द्वारा जारी दिशा-निर्देशों के अधीन हो, नामांकन वापस लेता है;
- xiv. अनुसूचित जाति, अनुसूचित जनजाति, अन्य पिछड़ा वर्ग, महिला, अल्पसंख्यक अथवा दिव्यांग श्रेणियों के छात्रों से कथित भेदभाव की शिकायत;
- xv. प्रवेश दिए जाने के समय जैसा भरोसा दिलाया गया था अथवा प्रदान किया जाना अपेक्षित था के अनुरूप गुणवत्तापूर्ण शिक्षा प्रदान नहीं किया जाना;
- xvi. छात्र के उत्पीड़न के अन्य मामलों के अलावा जिन पर वर्तमान में लागू किसी कानून के दंडात्मक उपबन्धों के तहत कार्रवाई की जानी हो, छात्र का उत्पीड़न किया जाना अथवा उसे निशाना बनाया जाना।
- xvii. संस्थान के कानूनों, अध्यादेशों, नियमों, विनियमों, या दिशा-निर्देशों के विपरीत कोई कार्रवाई किया जाना अथवा शुरू किया जाना; तथा
- xviii. आयोग और/अथवा संबंधित नियामक निकाय द्वारा बनाए गए/जारी किए गए नियमों और/या दिशा-निर्देशों के विपरीत कोई भी कार्रवाई किया जाना अथवा शुरू किया जाना।
- (छ) "संस्थान" से तात्पर्य विश्वविद्यालय से है जो विश्वविद्यालय अनुदान आयोग अधिनियम की धारा 2 की उप-धारा (एफ) में परिभाषित है, एक संस्थान जिसे अधिनियम 3 के तहत विश्वविद्यालय माना गया है और विश्वविद्यालय अनुदान आयोग अधिनियम 1956 की धारा 12 ए (1) (बी) में परिभाषित एक महाविद्यालय से है।
- (ज) "लोकपाल" का अभिप्राय इन विनियमों के तहत नियुक्त लोकपाल से है।
- (झ) "विवरणिका" का अभिप्राय और इसमें ऐसा कोई प्रकाशन शामिल है, चाहे वह मुद्रित स्वरूप में अथवा अन्यथा हो, जिसे जनसाधारण (जिसमें ऐसे संस्थान में प्रवेश पाने के इच्छुकों सहित) को एक संस्था से संबंधित निष्पक्ष और पारदर्शी जानकारी प्रदान करने के लिए ऐसे संस्थान अथवा किसी प्राधिकरण अथवा ऐसे संस्थान द्वारा ऐसा करने के लिए प्राधिकृत किए गए किसी व्यक्ति द्वारा जारी किया गया हो;
- (ञ) "छात्र" से अभिप्राय किसी ऐसे संस्थान जिसमें यह विनियम लागू होते हैं, में किसी भी माध्यम से अर्थात् औपचारिक/मुक्त और दूरस्थ शिक्षा (ओडीएल)/ऑनलाइन से नामांकित किसी व्यक्ति अथवा नामांकित होने के लिए प्रवेश प्राप्ति के इच्छुक से हैं;



- (ट) "छात्र शिकायत निवारण समिति (एसजीआरसी)" का अभिप्राय एक संस्थान के स्तर पर इन विनियमों के तहत गठित एक समिति से है; तथा
- (ड) "विश्वविद्यालय" से अभिप्राय अधिनियम की धारा 2 की खंड (च) में यथा परिभाषित किसी विश्वविद्यालय से है अथवा जहां संदर्भ के अनुसार, तत्संबंध की धारा 3 के तहत इस प्रकार घोषित कोई सम विश्वविद्यालय संस्थान से है।

(2) इन विनियमों में प्रयुक्त और परिभाषित नहीं किए गए लेकिन विश्वविद्यालय अनुदान आयोग अधिनियम, 1956 में परिभाषित शब्दों और अभिव्यक्तियों के वही अर्थ होंगे जो क्रमशः अधिनियम में उनके लिए निर्धारित किए गए हैं।

4. विवरणिका का अनिवार्य प्रकाशन, इसकी विषयवस्तु तथा मूल्य निर्धारण

- (1) प्रत्येक संस्थान, अपने पाठ्यक्रम या अध्ययन के किसी भी कार्यक्रम में प्रवेश आरंभ करने की तिथि से कम से कम साठ दिन की समाप्ति से पूर्व अपनी वेबसाइट पर एक विवरणिका प्रकाशित और/अथवा अपलोड करेगा, जिसमें इस तरह के संस्थान में प्रवेश लेने के इच्छुक व्यक्तियों और आम जनता की जानकारी के लिए निम्नवत् जानकारी अंतर्विष्ट होगी, यथा;
- (क) प्रत्येक पाठ्यक्रम अथवा अध्ययन के कार्यक्रम के लिए, शिक्षण के घंटों, व्यावहारिक सत्रों और अन्य कार्य के साथ-साथ अध्ययन के कार्यक्रमों और पाठ्यक्रमों की सूची सहित उपयुक्त सांविधिक प्राधिकरण अथवा संस्थान, जैसा भी मामला हो, द्वारा विनिर्दिष्ट पाठ्यक्रम की व्यापक रूपरेखा:
- (ख) जिस शिक्षा वर्ष हेतु प्रवेश दिए जाने का प्रस्ताव हो, उसके प्रत्येक पाठ्यक्रम अथवा अध्ययन के कार्यक्रम के संबंध में उपयुक्त सांविधिक प्राधिकरण द्वारा अनुमोदित सीटों की संख्या;
- (ग) संस्थान द्वारा विनिर्दिष्ट किसी विशेष पाठ्यक्रम अथवा अध्ययन कार्यक्रम में छात्र के रूप में प्रवेश के लिए व्यक्तियों की न्यूनतम और अधिकतम आयु सीमा सहित शैक्षिक योग्यता और पात्रता की शर्तें:
- (घ) इस प्रकार के प्रवेश के लिए आवेदन करने वाले योग्य उम्मीदवारों के चयन की प्रक्रिया, जिसमें प्रत्येक पाठ्यक्रम अथवा अध्ययन कार्यक्रम में प्रवेश के लिए ऐसे अभ्यर्थियों के चयन के लिए परीक्षा या इम्तहान के विवरण के संबंध में सभी संगत जानकारी और प्रवेश परीक्षा के लिए निर्धारित शुल्क की राशि शामिल है;
- (ङ) किसी पाठ्यक्रम या अध्ययन कार्यक्रम में अध्ययन करने के लिए ऐसे संस्थान में भर्ती किए गए छात्रों द्वारा देय शुल्क, जमा राशियों और अन्य प्रभारों के प्रत्येक घटक और ऐसे भुगतानों की अन्य निबंधन और शर्तें:
- (च) शास्ति लगाए जाने और संग्रहण किए जाने हेतु नियम/विनियम, विनिर्दिष्ट शीर्ष अथवा श्रेणियां, लगाए जाने वाली शास्ति की न्यूनतम और अधिकतम राशि;
- (छ) ऐसे संस्थानों में दाखिला लेने वाले छात्रों द्वारा यदि पाठ्यक्रम या अध्ययन कार्यक्रम के पूरा होने से पहले अथवा के बाद दाखिला छोड़ दिया जाता है तो छात्रोंको प्रतिदाय किए जाने वाले शिक्षण शुल्क और अन्य प्रभारों का प्रतिशत तथा समय सीमा जिसके भीतर तथा पद्धति जिससे छात्रोंको ऐसा प्रतिदाय किया जाएगा;
- (ज) उनकी शैक्षिक योग्यता शिक्षण संकाय का विवरण, उनकी नियुक्ति का स्वरूप (नियमित/अभ्यागत/अतिथि) और उसके प्रत्येक सदस्य के शिक्षण अनुभव के साथ;
- (झ) भौतिक और शैक्षणिक बुनियादी ढांचे और छात्रावास तथा इसके शुल्क, पुस्तकालय, चिकित्सालय अथवा उद्योग, जहां छात्रोंको व्यावहारिक प्रशिक्षण दिया जाना हो, सहित अन्य सुविधाओं के संबंध में जानकारी और विशेषरूप से छात्रों द्वारा संस्थान में प्रवेश प्राप्त करने पर प्राप्त होने वाली सुविधाओं का ब्यौरा अंतर्विष्ट हो;



- (ज) संस्थान के परिसर के भीतर अथवा बाहर छात्रों द्वारा अनुशासन बनाए रखने के संबंध में सभी संगत निदेश और विशेषरूप से किसी छात्र अथवा छात्रों की रैगिंग निषिद्ध करने संबंधी ऐसे अनुशासन को बनाए रखने और उनका उल्लंघन किए जाने के परिणामों और संगत सांविधिक विनियामक प्राधिकरण द्वारा इस संबंध में तैयार किए गए किसी विनियम के उपबंधों का उल्लंघन किए जाने के परिणामों का ब्योरा अंतर्विष्ट होगा; तथा
- (ट) आयोग द्वारा यथा विनिर्दिष्ट कोई अन्य जानकारी:
वशतें प्रत्येक संस्थान इस विनियम के खंड (क) से (ट) में उल्लिखित जानकारी को अपनी वेबसाइट पर प्रकाशित/अपलोड करेगा और विभिन्न समाचार-पत्रों और अन्य मीडिया के माध्यम से प्रमुखता से प्रदर्शित करते हुए विज्ञापनों के माध्यम से इच्छुक छात्रों और आम जनता का ध्यान वेबसाइट पर इस तरह के प्रकाशन की ओर दिलाया जाएगा।
2. प्रत्येक संस्थान अपनी विवरणिका की प्रत्येक मुद्रित प्रति का मूल्य निर्धारित करेगा, जोकि विवरणिका के प्रकाशन और वितरण की उचित लागत से अधिक नहीं होगी और विवरणिका के प्रकाशन, वितरण या विक्री से कोई लाभ अर्जित नहीं किया जायेगा।

5. छात्र शिकायत निवारण समितियां (एसजीआरसी)

- (i) संस्थान से संबंधित किसी पीड़ित छात्र की किसी भी शिकायत छात्र शिकायत निवारण समिति (एसजीआरसी) के अध्यक्ष को संबोधित की जाएगी।
- (ii) प्रत्येक संस्थान छात्रों की शिकायतों पर विचार करने के लिए निम्नलिखित संरचना के साथ उतनी संख्या में छात्रों की शिकायत निवारण समितियों (एसजीआरसी) का गठन करेगा, जितने कि आवश्यकता हो सकती है, नमातः
- क) एक प्रोफेसर – अध्यक्ष
- ख) संस्थान के चार प्रोफेसर/वरिष्ठ संकाय सदस्य- सदस्य के रूप में।
- ग) शैक्षिक योग्यता/खेल-कूद में उत्कृष्टता/सह-पाठ्यचर्या गतिविधियों में प्रदर्शन के आधार पर नामित किए जाने वाले छात्रों में से एक प्रतिनिधि- विशेष आमंत्रित।
- घ) अध्यक्ष अथवा कम से कम एक सदस्य का महिला होना चाहिए तथा कम से कम एक सदस्य अथवा अध्यक्ष अनुसूचित जाति/अनुसूचित जनजाति/अन्य पिछड़ा वर्ग से होना चाहिए।
- ङ) अध्यक्ष और सदस्यों का कार्यकाल दो वर्ष की अवधि के लिए होगा।
- च) विशेष आमंत्रित सदस्य का कार्यकाल एक वर्ष का होगा।
- छ) बैठक के लिए गणपूर्ति अध्यक्ष सहित लेकिन विशेष आमंत्रित व्यक्ति को छोड़ कर तीन का होगा।
- ज) एसजीआरसी अपने समक्ष आने वाली शिकायतों पर विचार करते हुए नैसर्गिक न्याय के सिद्धांतों का पालन करेगा।
- झ) एसजीआरसी अपनी रिपोर्ट सिफारिशों के साथ, यदि कोई हो, संबंधित संस्था के सक्षम प्राधिकारी को भेजेगा और उसकी एक प्रति पीड़ित छात्र को, अधिमानतः शिकायत प्राप्त होने की तारीख से 15 कार्य दिवसों की अवधि के अंदर भेजेगा।
- ञ) छात्रों की शिकायत निवारण समिति के निर्णय से पीड़ित कोई भी छात्र इस प्रकार के निर्णय की प्राप्ति की तारीख से पंद्रह दिनों की अवधि के भीतर लोकपाल के समक्ष अपील कर सकता है।

6. लोकपाल की नियुक्ति, सेवाकाल, पद से हटाया जाना और सेवा की शर्तें:

- (i) प्रत्येक विश्वविद्यालय इन विनियमों के तहत विश्वविद्यालय के छात्रों और महाविद्यालय/विश्वविद्यालय से जुड़े संस्थानों के छात्रों की शिकायतों के समाधान के लिए लोकपाल की नियुक्ति करेगा।



- (ii) एसजीआरसी के निर्णयों के विरुद्ध की गई अपीलों को सुनने और उन पर निर्णय लेने के लिए लोकपाल के रूप में नामित एक या अधिक अंशकालिक पदाधिकारी होंगे।
- (iii) लोकपाल सेवानिवृत्त कुलपति या सेवानिवृत्त प्रोफेसर (जिन्होंने अधिष्ठाता (डीन)/विभाग प्रमुख के रूप में काम किया हो) होंगे और उनके पास राज्य/केंद्रीय विश्वविद्यालयों/राष्ट्रीय महत्व के संस्थानों/सम विश्वविद्यालयों या पूर्व जिले में न्यायाधीश के रूप में 10 वर्ष का अनुभव रहा हो।
- (iv) लोकपालनियुक्ति के समय, नियुक्ति से पहले एक वर्ष के दौरान या लोकपाल के रूप में अपने कार्यकाल के दौरान, संस्थान के साथ हितों के टकराव में नहीं होंगे जहाँ उनके व्यक्तिगत संबंध, पेशेवर संबद्धता या वित्तीय हित समझौता कर सकते हैं या उचित रूप से संस्थान के प्रति निर्णय की स्वतंत्रता से समझौता करने के लिए प्रतीत हो सकते हैं।
- (v) लोकपाल को पद ग्रहण करने की तिथि से तीन वर्ष की अवधि के लिए अथवा 70 वर्ष की आयु प्राप्त करने तक, इनमें से जो भी पहले हो, के लिए नियुक्त किया जाएगा और एक और कार्यकाल के लिए पुनर्नियुक्ति के लिए पात्र होगा।
- (vi) सुनवाई का संचालन करने के लिए लोकपाल को संबंधित विश्वविद्यालय द्वारा निर्धारित नियमों के अनुसार प्रति दिन प्रति बैठक के आधार पर शुल्क का भुगतान किया जाएगा और इसके अतिरिक्त, वे यात्रा पर किए गए व्यय की प्रतिपूर्ति के लिए पात्र होंगे।
- (vii) कदाचार या दुर्व्यवहार के सिद्ध आरोपों पर विश्वविद्यालय लोकपाल को पद से हटा सकता है।
- (viii) लोकपाल को हटाने का कोई भी आदेश तब तक नहीं दिया जाएगा जब तक कि इस संबंध में किसी ऐसे व्यक्ति द्वारा जांच नहीं कर ली जाती है, जो उच्च न्यायालय के सेवानिवृत्त न्यायाधीश के पद से नीचे के पद का व्यक्ति ना हो, और जिसमें लोकपाल को सुनवाई का उचित अवसर दिया गया हो।

7. लोकपाल के कार्यकरण:

- (i) लोकपाल, छात्र द्वारा इन विनियमों के तहत उपबंधित सभी विकल्पों को अपनाने के पश्चात् ही पीडित छात्र की अपील की सुनवाई करेंगे।
- (ii) यद्यपि, परीक्षा के संचालन में अथवा मूल्यांकन की प्रक्रिया में गड़बड़ी के मुद्दों को लोकपाल को संदर्भित किया जा सकता है, तथापि, लोकपाल द्वारा उत्तर पुस्तिकाओं के पुनर्मूल्यांकन अथवा अंको को पुनः योग करने हेतु कोई अपील अथवा आवेदन पर लोकपाल द्वारा सुनवाई नहीं की जाएगी, जब तक कि भेदभाव की किसी विशिष्ट घटना के परिणामों को प्रभावित करने वाली किसी विशिष्ट अनियमितता को इंगित नहीं किया जाता है।
- (iii) लोकपाल, कथित रूप से किए गए भेदभाव की शिकायतों की सुनवाई करने के लिए न्याय मित्र के रूप में किसी भी व्यक्ति की सहायता प्राप्त कर सकता है।
- (iv) लोकपाल पीडित छात्र (छात्रों) से अपील प्राप्त होने के 30 दिनों के भीतर शिकायतों का समाधान करने के लिए सभी प्रयास करेंगे।

8. लोकपाल तथा छात्र शिकायत निवारण समितियों द्वारा शिकायतों के निवारण हेतु प्रक्रिया

- (i) प्रत्येक संस्थान, इस अधिसूचना के जारी होने की तिथि से तीन माह की अवधि के भीतर एक ऑनलाइन पोर्टल तैयार करेगा, जहां कोई भी पीडित छात्र अपनी शिकायत के निवारण के लिए आवेदन कर सकता है।



- (ii) ऑनलाइन शिकायत प्राप्त होने पर संस्थान, ऑनलाइन शिकायत की प्राप्ति के 15 दिनों के भीतर अपनी टिप्पणियों सहित शिकायत को उपर्युक्त छात्र शिकायत निवारण समिति को भेजेगा।
- (iii) छात्र शिकायत समिति, जैसा भी मामला हो, शिकायत की सुनवाई के लिए एक तिथि निर्धारित करेगी जिसकी जानकारी संस्थान और पीड़ित छात्र को दी जाएगी।
- (iv) पीड़ित छात्र या तो व्यक्तिगत रूप से पेश हो सकता है अथवा अपना पक्ष रखने के लिए अपने किसी प्रतिनिधि को अधिकृत कर सकता है।
- (v) छात्र शिकायत निवारण समिति द्वारा समाधान नहीं की गई शिकायतों को इन विनियमों में उपबंधित समयावधि के भीतर लोकपाल को भेजा जाएगा।
- (vi) संस्थान, शिकायतों के शीघ्र निपटान हेतु लोकपाल अथवा छात्र शिकायत निवारण समिति (समितियों), जैसा भी मामला हो, का सहयोग करेगा।
- (vii) लोकपाल, संबंधित पक्षों को सुनवाई का उचित अवसर देने के बाद, कार्यवाही के समापन पर, तत्संबंधी कारणों के साथ, इस प्रकार का आदेश पारित करेगा, जैसा कि शिकायत के निवारण के लिए उपयुक्त समझा जा सकता है और ऐसी राहत प्रदान कर सकता है जो पीड़ित छात्र के लिए उपयुक्त हो सकती है।
- (viii) संस्थान के साथ ही साथ पीड़ित छात्र को लोकपाल के हस्ताक्षर के तहत जारी की गई आदेश की प्रतियां उपलब्ध कराई जाएंगी।
- (ix) संस्थान, लोकपाल की सिफारिशों का अनुपालन करेगा।
- (x) जहां शिकायत झूठी या तुच्छ पाई जाती है उस स्थिति में लोकपाल शिकायतकर्ता के विरुद्ध उपर्युक्त कार्रवाई किए जाने की सिफारिश कर सकता है।

9. लोकपाल और छात्र शिकायत निवारण समितियों के संबंध में जानकारी:

संस्थान अपनी वेबसाइट और अपनी विवरणिका में स्पष्ट रूप से इसके क्षेत्राधिकार में आने वाली छात्र शिकायत निवारण समिति(समितियों) तथा अपील किए जाने के प्रयोजनार्थ लोकपाल के संबंध में सभी संगत जानकारियां उपलब्ध कराएगा।

10. अनुपालन नहीं किए जाने के परिणाम

आयोग, किसी भी संस्थान के संबंध में, जो जानबूझकर इन विनियमों का उल्लंघन करते हैं अथवा बार-बार लोकपाल या छात्र शिकायत निवारण समितियों की सिफारिश का पालन करने में विफल रहते हैं, जैसा भी मामला हो, जब तक संस्थान आयोग की संतुष्टि तक इन विनियमों का अनुपालन नहीं करता है, तब तक संस्थान के विरुद्ध निम्नवत् एक या एक से अधिक कार्यवाहियां की जा सकती हैं,

- क) अधिनियम की धारा 12बी के तहत अनुदान प्राप्त करने के लिए उपयुक्तता की घोषणा को वापस लेना;
- ख) संस्थान को आवंटित किसी अनुदान को रोका जा सकता है;
- ग) आयोग के किसी भी सामान्य अथवा विशेष सहायता कार्यक्रम के तहत किसी भी सहायता को प्राप्त करने हेतु विचार किए जाने के लिए संस्थान को अयोग्य घोषित करना;
- घ) संस्थान को एक निर्दिष्ट अवधि के लिए ऑनलाइन/मुक्त ओर दूरस्थ शिक्षा माध्यम से पाठ्यक्रम की पेशकश करने के लिए अयोग्य घोषित करना;
- ङ) ऑनलाइन/ मुक्त ओर दूरस्थ शिक्षा माध्यम से पाठ्यक्रमों की पेशकश करने की स्वीकृति को वापस लेना/रोकना/निलंबित करना;



- च) उपयुक्त मीडिया में प्रमुखता से प्रदर्शित कर और आयोग की वेबसाइट पर पोस्ट कर प्रवेश हेतु संभावित अभ्यर्थियों सहित जनसाधारण को सूचित करना तथा इस बाबत घोषणा करना कि संस्थान में शिकायतों के निवारण के लिए न्यूनतम मानक मौजूद नहीं हैं;
- छ) महाविद्यालय के मामले में, संबद्धता को वापस लेने के लिए संबद्ध विश्वविद्यालय को सिफारिश करना;
- ज) सम विश्वविद्यालय संस्थान के मामले में ऐसी कार्रवाई करना, जो आवश्यक, उचित एवं उपयुक्त हो;
- झ) सम विश्वविद्यालय संस्थान के मामले में सम विश्वविद्यालय संस्थान के रूप में घोषणा को वापस लिए जाने के लिए, यदि आवश्यक हो तो, केंद्र सरकार को सिफारिश करना;
- ञ) राज्य अधिनियम के अंतर्गत स्थापित अथवा निगमित विश्वविद्यालय के मामले में राज्य सरकार को आवश्यक एवं उचित कार्रवाई करने की सिफारिश करना;
- ट) गैर अनुपालना के लिए संस्थान के प्रति ऐसी कार्रवाई करना जो आवश्यक एवं उपयुक्त समझी जाए।

वशतें इन विनियमों के अंतर्गत आयोग की ओर से कोई कार्रवाई नहीं की जाएगी, जब तक कि संस्थान को अपनी स्थिति को स्पष्ट करने एवं उसके पक्ष को सुने जाने का अवसर नहीं दिया गया हो।

11. इन विनियमों में उल्लिखित कोई भी शर्त, विश्वविद्यालय अनुदान आयोग (छात्रों की शिकायत निवारण) विनियम, 2019 के प्रावधानों के अंतर्गत नियुक्त किसी पदधारी लोकपाल के कार्यकाल की अवधि के दौरान उसके पद पर बने रहने को प्रतिकूल रूप से प्रभावित नहीं करेगी; कार्यकाल समाप्त होने के पश्चात् लोकपाल की नियुक्ति विश्वविद्यालय अनुदान आयोग (छात्रों की शिकायतों का निवारण) के विनियम, 2023 के अनुरूप की जाएगी।

प्रा. मनिष र. जोशी, सचिव

[विज्ञापन-III/4/असा.13/2023-24]

**UNIVERSITY GRANTS COMMISSION
NOTIFICATION**

New Delhi, the 11th April, 2023

University Grants Commission (Redressal of Grievances of Students) Regulations, 2023

F.1-13/2022 (CPP-II).— In exercise of the powers conferred under clause (g) of sub-section (1) of Section 26 of the University Grants Commission Act, 1956 (3 of 1956), and in supersession of the University Grants Commission (Redress of Grievances of Students) Regulations, 2019, the University Grants Commission hereby makes the following regulations, namely -

1. SHORT TITLE, APPLICATION, AND COMMENCEMENT:

- (a) These regulations shall be called as the University Grants Commission (Redressal of Grievances of Students) Regulations, 2023.
- (b) They shall apply to all higher education institutions, whether established or incorporated by or under a Central Act or a State Act, and every institution recognized by the University Grants Commission under clause (f) of Section 2 of the University Grants Commission Act, 1956 and to all institutions deemed to be a University declared as such under Section 3 therein and to all higher education institutions affiliated to a University.
- (c) They shall come into force from the date of their publication in the Official Gazette.

2. OBJECTIVE

To provide opportunities for redressal of certain grievances of students already enrolled in any institution, as well as those seeking admission to such institutions, and a mechanism thereto.



3. DEFINITION:

(1) In these regulations, unless the context otherwise requires-

- (a) "Act" means the University Grants Commission Act, 1956 (3 of 1956);
- (b) "aggrieved student" means a student, who has any complaint in the matters relating to or connected with the grievances defined under these regulations.
- (c) "college" means any institution, so defined in clause (b) of sub-section (1) of section 12A of the Act.
- (d) "Commission" means the University Grants Commission established under section 4 of the UGC Act, 1956.
- (e) "declared admission policy" means such policy, including the process there under, for admission to a course or program of study as may be offered by the institution by publication in the prospectus of the institution.
- (f) "grievance" means, and includes, complaint(s) made by an aggrieved student in respect of the following, namely:
 - i. admission contrary to merit determined in accordance with the declared admission policy of the institution;
 - ii. irregularity in the process under the declared admission policy of the institution;
 - iii. refusal to admit in accordance with the declared admission policy of the institution;
 - iv. non-publication of a prospectus by the institution, in accordance with the provisions of these regulations;
 - v. publication by the institution of any information in the prospectus, which is false or misleading, and not based on facts;
 - vi. withholding of, or refusal to return, any document in the form of certificates of degree, diploma or any other award or other document deposited by a student for the purpose of seeking admission in such institution, with a view to induce or compel such student to pay any fee or fees in respect of any course or program of study which such student does not intend to pursue;
 - vii. demand of money in excess of that specified to be charged in the declared admission policy of the institution;
 - viii. violation, by the institution, of any law for the time being in force in regard to reservation of seats in admission to different category of students;
 - ix. non-payment or delay in payment of scholarships or financial aid admissible to any student under the declared admission policy of such institution, or under the conditions, if any, prescribed by the Commission;
 - x. delay by the institution in the conduct of examinations, or declaration of results, beyond the schedule specified in the academic calendar of the institution, or in such calendar prescribed by the Commission;
 - xi. failure by the institution to provide student amenities as set out in the prospectus, or is required to be extended by the institution under any provisions of law for the time being in force;
 - xii. non-transparent or unfair practices adopted by the institution for the evaluation of students;
 - xiii. delay in, or denial of, the refund of fees due to a student who withdraws admission within the time mentioned in the prospectus, subject to guidelines, if any, issued by the Commission, from time to time;
 - xiv. complaints of alleged discrimination of students from the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Women, Minorities or persons with disabilities categories;
 - xv. denial of quality education as promised at the time of admission or required to be provided;
 - xvi. harassment or victimization of a student, other than cases of harassment, which are to be proceeded against under the penal provisions of any law for the time being in force;
 - xvii. any action initiated/taken contrary to the statutes, ordinances, rules, regulations, or guidelines of the institution; and
 - xviii. any action initiated/taken contrary to the regulations and/or guidelines made/issued by the Commission and/or the regulatory body concerned.



- (g) "Institution" means a university as defined in sub-section (f) of Section 2 of the UGC Act, an institution declared as institution deemed to be university under Section 3 of the Act, and a college as defined under section 12A (1) (b) of the University Grants Commission Act, 1956.
- (h) "Ombudsperson" means the Ombudsperson appointed under these regulations;
- (i) "Prospectus" means and includes any publication, whether in print or otherwise, issued for providing fair and transparent information, relating to an institution, to the general public (including to those seeking admission in such institution) by such institution or any authority or person authorized by such institution to do so;
- (j) "Student" means a person enrolled, or seeking admission to be enrolled, in any institution, to which these regulations apply, through any mode i.e., Formal / Open and Distance Learning (ODL) / Online;
- (k) "Students' Grievance Redressal Committee (SGRC)" means a committee constituted under these regulations, at the level of an institution; and
- (l) "University" means a University so defined in clause (f) of section 2 of the Act or, where the context may be, an institution deemed to be University declared as such under Section 3 thereof.
- (2) Words and expressions used and not defined in these regulations but defined in the University Grants Commission Act, 1956 shall have the same meanings as respectively assigned to them in the Act.

4. MANDATORY PUBLICATION OF PROSPECTUS, ITS CONTENTS, AND PRICING:

- (1) Every institution, shall publish and/or upload on its website, before expiry of at least sixty days prior to the date of the commencement of the admission to any of its courses or programs of study, a prospectus containing the following for the information of persons intending to seek admission to such institution and the general public, namely:
- (a) the list of programs of study and courses offered along with the broad outlines of the syllabus specified by the appropriate statutory authority or by the institution, as the case may be, for every course or program of study, including teaching hours, practical sessions and other assignments;
- (b) the number of seats approved by the appropriate statutory authority in respect of each course or program of study for the academic year for which admission is proposed to be made;
- (c) the conditions of educational qualifications and eligibility including the minimum and maximum age limit of persons for admission as a student in a particular course or program of study, specified by the institution;
- (d) the process of selection of eligible candidates applying for such admission, including all relevant information in regard to the details of test or examination for selecting such candidates for admission to each course or program of study and the amount of fee prescribed for the admission test;
- (e) each component of the fee, deposits and other charges payable by the students admitted to such institution for pursuing a course or program of study, and the other terms and conditions of such payment;
- (f) rules/regulations for imposition and collection of any fines in specified heads or categories, minimum and maximum fines may be imposed;
- (g) the percentage of tuition fee and other charges refundable to a student admitted in such institution in case such student withdraws from such institution before or after completion of course or program of study and the time within and the manner in which such refund shall be made to that student;
- (h) details of the teaching faculty, including their educational qualifications, along with their type of appointment (Regular/visiting/guest) and teaching experience of every member thereof;
- (i) information with regard to physical and academic infrastructure and other facilities including hostel accommodation and its fee, library, hospital, or industry wherein the practical training is to be imparted to the students and in particular the amenities accessible by students on being admitted to the institution;
- (j) all relevant instructions in regard to maintaining the discipline by students within or outside the campus of the institution, and, in particular such discipline relating to the prohibition of ragging of any student or students and the consequences thereof and for violating the provisions of any regulation in this behalf made by the relevant statutory regulatory authority; and
- (k) Any other information as may be specified by the Commission.

Provided that an institution shall publish/upload information referred to in clauses (a) to (k) of this regulation, on its website, and the attention of prospective students and the general public shall be drawn to such publication being on the website through advertisements displayed prominently indifferent newspapers and through other media.



[भाग III—खण्ड 4]

भारत का राजपत्र : असाधारण

- (2) Every institution shall fix the price of each printed copy of the prospectus, being not more than the reasonable cost of its publication and distribution and no 'profit' be made out of the publication, distribution, or sale of prospectus.

5. STUDENT GRIEVANCE REDRESSAL COMMITTEES (SGRC):

- (i) A complaint from an aggrieved student relating to the institution shall be addressed to the Chairperson, Students' Grievance Redressal Committee (SGRC).
- (ii) Every Institution shall constitute such number of Students' Grievance Redressal Committees (SGRC), as may be required to consider grievances of the students, with the following composition, namely:
- A Professor - Chairperson
 - Four Professors/Senior Faculty Members of the Institution as Members.
 - A representative from among students to be nominated on academic merit/excellence in sports/performance in co-curricular activities-Special Invitee.
- (iii) Atleast one member or the Chairperson shall be a woman and atleast one member or the Chairperson shall be from SC/ST/OBC category.
- (iv) The term of the chairperson and members shall be for a period of two years.
- (v) The term of the special invitee shall be one year.
- (vi) The quorum for the meeting including the Chairperson, but excluding the special invitee, shall be three.
- (vii) In considering the grievances before it, the SGRC shall follow principles of natural justice.
- (viii) The SGRC shall send its report with recommendations, if any, to the competent authority of the institution concerned and a copy thereof to the aggrieved student, preferably within a period of 15 working days from the date of receipt of the complaint.
- (ix) Any student aggrieved by the decision of the Students' Grievance Redressal Committee may prefer an appeal to the Ombudsperson, within a period of fifteen days from the date of receipt of such decision.

6. APPOINTMENT, TENURE, REMOVAL AND CONDITIONS OF SERVICES OF OMBUDSPERSON:

- (i) Each University shall appoint Ombudsperson for redressal of grievances of students of the university and colleges/institutions affiliated with the university under these regulations.
- (ii) There shall be one or more part-time functionaries designated as Ombudspersons to hear, and decide on, appeals preferred against the decisions of the SGRCs.
- (iii) The Ombudsperson shall be a retired Vice-Chancellor or a retired Professor (who has worked as Dean/HOD) and has 10 years' experience as a Professor at State/Central Universities/Institutions of National Importance/Deemed to be Universities or a former District Judge.
- (iv) The Ombudsperson shall not, at the time of appointment, during one year before appointment, or in the course of his/her tenure as Ombudsperson, be in conflict of interest with the Institution where his/her personal relationship, professional affiliations or financial interest may compromise or reasonably appear to compromise, the independence of judgment towards the Institution.
- (v) The Ombudsperson shall be appointed for a period of three years or until he/she attains the age of 70 years, whichever is earlier, from the date of assuming office, and shall be eligible for reappointment for another one term.
- (vi) For conducting the hearings, the Ombudsperson shall be paid a sitting fee, per diem, in accordance with the norms fixed by the respective university and shall, in addition, be eligible for reimbursement of the expenditure incurred on conveyance.
- (vii) The University may remove the Ombudsperson from office, on charges of proven misconduct or misbehaviour.
- (viii) No order of removal of Ombudsperson shall be made except after an inquiry made in this regard by a person, not below the rank of a retired judge of the High Court in which a reasonable opportunity of being heard is given to the Ombudsperson.

7. FUNCTIONS OF OMBUDSPERSON:

- (i) The Ombudsperson shall hear appeals from an aggrieved student, only after the student has availed all other remedies provided under these regulations.



- (ii) While issues of malpractices in the conduct of examination or in the process of evaluation may be referred to the Ombudsperson, no appeal or application for revaluation or re-totalling of answer sheets from an examination, shall be entertained by the Ombudsperson unless specific irregularity materially affecting the outcome or specific instance of discrimination is indicated.
- (iii) The Ombudsperson may avail assistance of any person, as amicus curiae, for hearing complaints of alleged discrimination.
- (iv) The Ombudsperson shall make all efforts to resolve the grievances within a period of 30 days of receiving the appeal from the aggrieved student(s).

8. PROCEDURE FOR REDRESSAL OF GRIEVANCES BY OMBUDSPERSONS AND STUDENT GRIEVANCE REDRESSAL COMMITTEES:

- (i) Each institution shall, within a period of three months from the date of issue of this notification, have an online portal where any aggrieved student may submit an application seeking redressal of grievance.
- (ii) On receipt of an online complaint, the institution shall refer the complaint to the appropriate Students' Grievance Redressal Committee, along with its comments within 15 days of receipt of complaint on the online portal.
- (iii) The Students' Grievance Redressal Committee, as the case may be, shall fix a date for hearing the complaint which shall be communicated to the institution and the aggrieved student.
- (iv) An aggrieved student may appear either in person or authorize a representative to present the case.
- (v) Grievances not resolved by the Students' Grievance Redressal Committee within the time period provided in these regulations may be referred to the Ombudsperson by the university.
- (vi) Institutions shall extend co-operation to the Ombudsperson or the Student Grievance Redressal Committee(s), in early redressal of grievances.
- (vii) The Ombudsperson shall, after giving reasonable opportunities of being heard to the parties concerned, on the conclusion of proceedings, pass such order, with reasons thereof, as may be deemed fit to redress the grievance and provide such relief as may be appropriate to the aggrieved student.
- (viii) The institution, as well as the aggrieved student, shall be provided with copies of the order under the signature of the Ombudsperson.
- (ix) The institution shall comply with the recommendations of the Ombudsperson.
- (x) The Ombudsperson may recommend appropriate action against the complainant, where a complaint is found to be false or frivolous.

9. INFORMATION REGARDING OMBUDSPERSONS AND STUDENT GRIEVANCE REDRESSAL COMMITTEES:

An institution shall furnish, prominently, on its website and in its prospectus, all relevant information in respect of the Students' Grievance Redressal Committee(s) coming in its purview, and the Ombudsperson for the purpose of appeals.

10. CONSEQUENCES OF NON-COMPLIANCE:

The Commission shall in respect of any institution, which wilfully contravenes these regulations or repeatedly fails to comply with the recommendation of the Ombudsperson or the Students' Grievance Redressal Committee, as the case may be, proceed to take one or more of the following actions till the institution complies with these Regulations to the satisfaction of the Commission, namely:

- (a) withdrawal of declaration of fitness to receive grants under section 12B of the Act;
- (b) withholding any grant allocated to the Institution;



- (c) declaring the institution ineligible for consideration for any assistance under any of the general or special assistance programs of the Commission;
- (d) declaring the institution ineligible to offer courses through Online/ODL mode for a specified period;
- (e) withdrawing / withholding / suspending the approval, for offering courses through Online/ODL mode;
- (f) informing the general public, including potential candidates for admission, through a notice displayed prominently in suitable media and posted on the website of the Commission, declaring that the institution does not possess the minimum standards for redressal of grievances;
- (g) recommend to the affiliating University for withdrawal of affiliation, in case of a college;
- (h) take such action as it may deem necessary, appropriate and fit, in case of an institution deemed to be University;
- (i) recommend to the Central Government, if required, for withdrawal of declaration as institution deemed to be a University, in case of an institution deemed to be University;
- (j) recommend to the State Government to take necessary and appropriate action, in case of a University established or incorporated under a State Act;
- (k) such other action as may be deemed necessary and appropriate against an institution for non-compliance.

Provided that no action shall be taken by the Commission under this regulation, unless the institution has been provided an opportunity of being heard to explain its position.

11. Nothing mentioned herein above in these regulations shall affect the continuance in office, during the currency of the term, of an incumbent Ombudsperson appointed under the provisions of the UGC (Redress of Grievances of Students) Regulations, 2019; where after, the appointment of Ombudsperson shall be made as per University Grants Commission (Redressal of Grievances of Students) Regulations, 2023.

Prof. MANISH R. JOSHI, Secy.

[ADVT.-III/4/Exty./13/2023-24]




भारत का राजपत्र
The Gazette of India

असाधारण
EXTRAORDINARY

भाग III—खण्ड 4
PART III—Section 4

प्राधिकार से प्रकाशित
PUBLISHED BY AUTHORITY

सं. 269]

नई दिल्ली, बुधवार, जून 29, 2016/आषाढ़ 8, 1938

No. 269]

NEW DELHI, WEDNESDAY, JUNE 29, 2016/ASHADHA 8, 1938

विश्वविद्यालय अनुदान आयोग

अधिसूचना

नई दिल्ली, 29 जून, 2016

सं. फा. 1-15/2009(ए.आर.सी.).—विश्वविद्यालय अनुदान आयोग अधिनियम, 1956 (3 का 1956) के अनुच्छेद 26 के उप-अनुच्छेद (1) की धारा (जी) के अन्तर्गत प्रदत्त अधिकारों के निष्पादन हेतु विश्वविद्यालय अनुदान आयोग निम्न विनियमों का सृजन करता है :—

- (1) ये विनियम "उच्च शिक्षा संस्थानों में रैगिंग अपराध निषेध विनियम, 2016 (तृतीय संशोधन)" के नाम से जाने जाएं।
- (2) ये विनियम राजपत्र में प्रकाशन की तिथि से लागू माने जाएं।
2. विश्वविद्यालय अनुदान आयोग के विनियम, "उच्च शिक्षा संस्थानों में रैगिंग अपराध निषेध, 2009" (इसके उपरान्त प्रमुख विनियमों के सन्दर्भ में) के पैरा 3 के उप शीर्षक "रैगिंग कैसे होती है" 3(इ) के बाद निम्नलिखित को जोड़ा जाए :—
 - 3(अ). किसी भी छात्र को (नवीन प्रविष्ट या अन्यथा) लक्षित करके रंग, प्रजाति, धर्म, जाति, जातिमूल, लिंग (उभय लैंगिकों सहित) लैंगिक प्रवृत्ति, बाह्य स्वरूप, राष्ट्रीयता, क्षेत्रीयमूल, भाषा वैशिष्ट्य, जन्म, निवास स्थान या आर्थिक पृष्ठभूमि के आधार पर शारीरिक अथवा मानसिक प्रताड़ना (देबर्गई एवं बहिष्करण) का कृत्य।

प्रोफेसर जसपाल एस. सन्धू, सचिव (यूजीसी)

[विज्ञापन III/4/असा./149/(113)]

3227 GI/2016

(1)



UNIVERSITY GRANTS COMMISSION

NOTIFICATION

New Delhi, the 29th June, 2016

No. F. 1-15-/2009 (ARC).—In exercise of powers conferred under clause (g) of sub-section (1) of section 26 of the University Grants Commission Act, 1956 (3 of 1956), the University Grants Commission hereby makes the following regulations namely:—

- (1) These regulations may be called “Curbing the menace of Ragging in Higher Educational Institutions (third amendment), Regulations, 2016.”
 - (2) They shall come into force on the date of their publications in the Official Gazette.
2. In UGC Regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009 (herein-after referred to as the Principal regulations), in Para 3 the following shall be added after 3(i) under heading what constitutes Ragging.—
- 3(j). Any act of physical or mental abuse (including bullying and exclusion) targeted at another student (fresher or otherwise) on the ground of colour, race, religion, caste, ethnicity, gender (including transgender), sexual orientation, appearance, nationality, regional origins, linguistic identity, place of birth, place of residence or economic background.

Prof. JASPAL S. SANDHU, Secy. (UGC)

[ADVT. III/4/Exty./149/(113)]





Sainath Education Trust's
Rajiv Gandhi College
of Arts, Commerce, & Science. Vashi Navi Mumbai.
{ Permanently Affiliated to University Of Mumbai }
ACCREDITED BY NAAC, GRADE 'B'

College Grievance Redressal Committee

Academic Year : 2017-18

Sr.No.	Name of Member	Designation
1.	Mr. K.C.Sahu	President
2.	G.Subhashini	Member
3.	Anita Yadav	Member
4.	Megha Vidhate	Member
5.	Mr.Kamal Jain	Member
6.	Soni Pandey	Student Council Member

I/C PRINCIPAL
Rajiv Gandhi College of Arts, Commerce & Sciences
Vashi, Navi Mumbai - 400 703.





Sainath Education Trust's
Rajiv Gandhi College
of Arts, Commerce, & Science. Vashi Navi Mumbai.
{Permanently Affiliated to University Of Mumbai}
ACCREDITED BY NAAC, GRADE 'B'

Academic Year-2017-18

College Grievance Redressal Cell (CGRC)

Date-01/07/2017

NOTICE

Following members of College Grievance Redressal Cell (CGRC) are hereby informed that a meeting has been scheduled on Monday, 03-07-2017 at 11:30 a.m. in the Biology Lab.


Sr.No.	Name of Member	Designation
1.	Mr. K.C.Sahu	President
2.	G.Subhashini	Member
3.	Anita Yadav	Member
4.	Megha Vidhate	Member
5.	Mr.Kamal Jain	Member
6.	Soni Pandey	Student Council Member

Agenda:

1. To create awareness about grievances, redressal mechanism in PTM.
2. To discuss and evaluate the nature of the grievances.
3. To discuss and approve the methods of redressal and appropriate action to be taken in the matter.
4. Any other item with the permission of the chair.


HC PRINCIPAL
Rajiv Gandhi College of Arts, Commerce & Sciences
Vashi, Navi Mumbai - 400 703.




Mr. K.C.Sahu
CGRC President



Sainath Education Trust's
Rajiv Gandhi College
of Arts, Commerce, & Science. Vashi Navi Mumbai.
{ Permanently Affiliated to University Of Mumbai }
ACCREDITED BY NAAC, GRADE 'B'

Date-03/07/2017

Minutes of meeting

The Agenda for the discussion were as follows:

- 1.To create awareness about grievances, redressal mechanism in PTM.
- 2.To discuss and evaluate the nature of the grievances.
- 3.To discuss and approve the methods of redressal and appropriate action to be taken in the matter.
- 4.Any other item with the permission of the chair.

Minutes:

- 1.It was decided that the guardian teacher will convey the importance of grievance redressal to students and parents.
- 2.It was decided to follow the college grievance redressal mechanism.
- 3.It was decided to follow the methods of redressal and appropriate action to be taken.

Meeting Attended by:

Name of Member	Designation	Sign
Mr. K.C.Sahu	President	
G.Subhashini	Member	
Anita Yadav	Member	
Megha Vidhate	Member	
Mr.Kamal Jain	Member	
Soni Pandey	Student Council Member	

I/C PRINCIPAL
Rajiv Gandhi College of Arts, Commerce & Sciences
Vashi, Navi Mumbai - 400 703.



Mr. K.C.Sahu
CGRC President



Sainath Education Trust's
Rajiv Gandhi College
of Arts, Commerce, & Science. Vashi Navi Mumbai.
{Permanently Affiliated to University Of Mumbai}
ACCREDITED BY NAAC, GRADE 'B'

REPORT

Academic Year : 2017-18

The Grievances/ ragging cases reported to the CGRC

- 1. Number of complaints of sexual harassment received in a year:- NIL**
- 2. Number of complaints disposed by off during the year:-NIL**
- 3. Number of cases pending for 90 days:-NIL**
- 4. Number of the action taken by the employee:-NIL**
- 5. Activity- organised by WDC regarding sexual harassment .**

H. C. S. M.



H. C. S. M.

H/C PRINCIPAL
Rajiv Gandhi College of Arts, Commerce & Sciences
Vashi, Navi Mumbai - 400 703.



Sainath Education Trust's
Rajiv Gandhi College
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ACCREDITED BY NAAC, GRADE 'B'

College Grievance Redressal Committee

Academic Year : 2018-19

Sr.No.	Name of Member	Designation
1.	Mr. K.C.Sahu	President
2.	G.Subhashini	Member <i>G.</i>
3.	Anita Yadav	Member
4.	Megha Vidhate	Member
5.	Mr.Kamal Jain	Member
6.	Soni Pandey	Student Council Member


I/C PRINCIPAL
Rajiv Gandhi College of Arts, Commerce & Sciences
Vashi, Navi Mumbai - 400 703.





Sainath Education Trust's
Rajiv Gandhi College
of Arts, Commerce, & Science. Vashi Navi Mumbai.
{Permanently Affiliated to University Of Mumbai}
ACCREDITED BY NAAC, GRADE 'B'

Academic Year-2018-19

College Grievance Redressal Cell (CGRC)

Date-02/07/2018

NOTICE

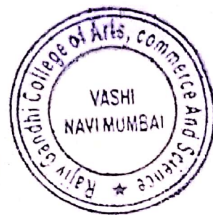
Following members of College Grievance Redressal Cell (CGRC) are hereby informed that a meeting has been scheduled on Wednesday, 04-07-2018 at 11:30 a.m. in the Biology Lab.

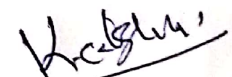
Name of Member	Designation
Mr. K.C.Sahu	President
G.Subhashini	Member
Anita Yadav	Member
Megha Vidhate	Member
Mr.Kamal Jain	Member
Soni Pandey	Student Council Member

Agenda:

- 1.To create awareness about grievances, redressal mechanism in PTM.
- 2.To discuss and evaluate the nature of the grievances.
- 3.To discuss and approve the methods of redressal and appropriate action to be taken in the matter.
- 4.Any other item with the permission of the chair.


HC PRINCIPAL
Rajiv Gandhi College of Arts, Commerce & Sciences
Vashi, Navi Mumbai - 400 703.




Mr. K.C.Sahu

CGRC President



Sainath Education Trust's

Rajiv Gandhi College

of Arts, Commerce, & Science. Vashi Navi Mumbai.

{Permanently Affiliated to University Of Mumbai}

ACCREDITED BY NAAC, GRADE 'B'



Date-04/07/2018

Minutes of meeting

The Agenda for the discussion were as follows:

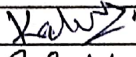
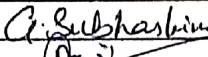

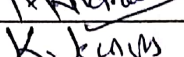
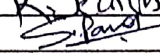
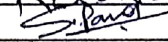
- 1.To spread awareness about rules and regulations of college among the students.
- 2.To discuss and approve the methods of redressal and appropriate action to be taken in the matter.
- 3.To create awareness about grievances, redressal mechanism in PTM.

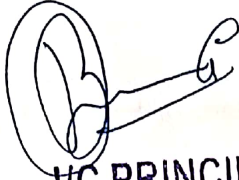
Minutes:


- 1.It was discussed in the meeting and all the members unanimously confirmed that the rules and regulations of college should be maintained by students.
- 2.It was decided to follow the methods of redressal and appropriate action to be taken.
- 3.It was decided that the guardian teacher will convey the importance of grievance redressal to students and parents.



Meeting Attended by:

Name of Member	Designation	Sign
Mr. K.C.Sahu	President	
G.Subhashini	Member	
Anita Yadav	Member	
Megha Vidhate	Member	
Mr.Kamal Jain	Member	
Soni Pandey	Student Council Member	


H/C PRINCIPAL
Rajiv Gandhi College of Arts, Commerce & Sciences
Vashi, Navi Mumbai - 400 703.


Mr. K.C.Sahu
CGRC President





Sainath Education Trust's
Rajiv Gandhi College
of Arts, Commerce, & Science, Vashi Navi Mumbai.
{Permanently Affiliated to University Of Mumbai}
ACCREDITED BY NAAC, GRADE 'B'

REPORT

Academic Year : 2018-19

The Grievances/ ragging cases reported to the CGRC

- 1.Number of complaints of sexual harassment received in a year:- NIL**
- 2.Number of complaints disposed by off during the year:-NIL**
- 3.Number of cases pending for 90 days:-NIL**
- 4.Number of the action taken by the employee:-NIL**
- 5.Activite- Slogan Writing Competition**

K. C. Sahay



[Handwritten Signature]

I/C PRINCIPAL
Rajiv Gandhi College of Arts, Commerce & Sciences
Vashi, Navi Mumbai - 400 703



Sainath Education Trust's


Rajiv Gandhi College

of Arts, Commerce, & Science. Vashi Navi Mumbai.
{ Permanently Affiliated to University Of Mumbai }
ACCREDITED BY NAAC, GRADE 'B'

College Grievance Redressal Committee

Academic Year : 2019-20

Sr.No.	Name of Member	Designation
1.	Ms. Pooja Singh	President
2.	Mrs. Ragini Khapre	Member
3.	Mrs. Ashwini Jadhav	Member
4.	Ms. Sherin Varughese	Member
5.	Ms. Archana Pandey	Member
6.	Mr. Mohit Vashisht	Student Council Member


I/C PRINCIPAL
Rajiv Gandhi College of Arts, Commerce & Sciences
Vashi, Navi Mumbai - 400 703.





Sainath Education Trust's
Rajiv Gandhi College
of Arts, Commerce, & Science. Vashi Navi Mumbai.
{Permanently Affiliated to University Of Mumbai}
ACCREDITED BY NAAC, GRADE 'B'

Academic Year-2019-20

College Grievance Redressal Cell (CGRC)

Date-01/07/2019

NOTICE

Following members of College Grievance Redressal Cell (CGRC) are hereby informed that a meeting has been scheduled on Thursday, 04-07-2019 at 11:30 a.m. in the Biology Lab.

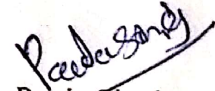
Name of Member	Designation
Ms. Pooja Singh	President
Mrs. Ragini Khapre	Member
Mrs. Ashwini Jadhav	Member
Ms. Sherin Varughese	Member
Ms. Archana Pandey	Member
Mr. Mohit Vashisht	Student Council Member

Agenda:

1. To discuss and approve the methods of redressal and appropriate action to be taken in the matter.
2. To create awareness about grievances, redressal mechanism in PTM.
3. To monitor the grievances.
4. Any other item with the permission of the chair.


I/C PRINCIPAL
Rajiv Gandhi College of Arts, Commerce & Sciences
Vashi, Navi Mumbai - 400 703.




Ms. Pooja Singh
CGRC President



Sainath Education Trust's
Rajiv Gandhi College
of Arts, Commerce, & Science. Vashi Navi Mumbai.
{ Permanently Affiliated to University Of Mumbai }
ACCREDITED BY NAAC, GRADE 'B'

Date-04/07/2019

Minutes of meeting

The Agenda for the discussion were as follows:

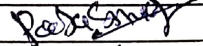
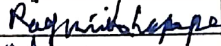
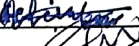

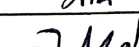
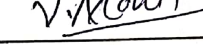
- 1.To discuss and approve the methods of redressal and appropriate action to be taken in the matter.
- 2.To create awareness about grievances, redressal mechanism in PTM.
- 3.To monitor the grievances.
- 4.Any other item with the permission of the chair.

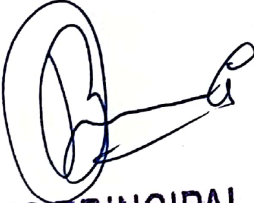
Minutes:

- 1.It was decided to follow the methods of redressal and appropriate action to be taken.
- 2.It was decided that the guardian teacher will convey the importance of grievance redressal to students and parents.
- 3.It was decided that grievances will be monitored if any.
- 4.The discussion was also on how to convey the person who has put the complaint, about the redressal of grievances.

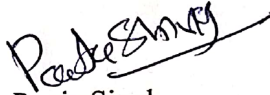


Meeting Attended by:

Name of Member	Designation	Sign
Ms. Pooja Singh	President	
Mrs. Ragini Khapre	Member	
Mrs. Ashwini Jadhav	Member	
Ms. Sherin Varughese	Member	
Ms. Archana Pandey	Member	
Mr. Mohit Vashisht	Student Council Member	


HC PRINCIPAL
Rajiv Gandhi College of Arts, Commerce & Sciences
Vashi, Navi Mumbai - 400 703.




Ms. Pooja Singh
CGRC President



Sainath Education Trust's
Rajiv Gandhi College
of Arts, Commerce, & Science. Vashi Navi Mumbai.
{Permanently Affiliated to University Of Mumbai}
ACCREDITED BY NAAC, GRADE 'B'

Report

Academic Year : 2019-20

The Grievances/ ragging cases reported to the CGRC

- 1.Number of complaints of sexual harassment received in a year:- NIL**
- 2.Number of complaints disposed by off during the year:-NIL**
- 3.Number of cases pending for 90 days:-NIL**
- 4.Number of the action taken by the employee:-NIL**
- 5.Activity- Poster Presentation**

Prof. J. S. Jeyaraj



[Handwritten Signature]

H/C PRINCIPAL

Rajiv Gandhi College of Arts, Commerce & Science
Vashi, Navi Mumbai - 400 703.



Sainath Education Trust's

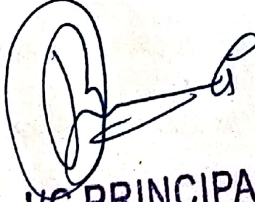
Rajiv Gandhi College

of Arts, Commerce, & Science. Vashi Navi Mumbai.
{Permanently Affiliated to University Of Mumbai}
ACCREDITED BY NAAC, GRADE 'B'

College Grievance Redressal Committee

Academic Year : 2020-21

Sr.No.	Name of Member	Designation
1.	Ms. Pooja Singh	President
2.	Mrs. Ragini Khapre	Member
3.	Mrs. Ashwini Jadhav	Member
4.	Ms. Sherin Varughese	Member
5.	Ms. Archana Pandey	Member
6.	Mr. Mohit Vashisht	Student Council Member


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Academic Year-2020-21

College Grievance Redressal Cell (CGRC)

Date-03/07/2020

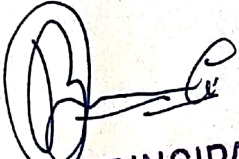
NOTICE

Following members of College Grievance Redressal Cell (CGRC) are hereby informed that a meeting has been scheduled on Monday, 06-07-2020 at 11:30 a.m. by **ZOOM platform**.

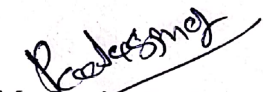
Name of Member	Designation
Ms. Pooja Singh	President
Mrs. Ragini Khapre	Member
Mrs. Ashwini Jadhav	Member
Ms. Sherin Varughese	Member
Ms. Archana Pandey	Member
Mr. Mohit Vashisht	Student Council Member

Agenda:

1. To discuss and approve the methods of redressal and appropriate action to be taken in the matter.
2. To discuss and evaluate the nature of the grievances.
3. To monitor the grievances.
4. Any other item with the permission of the chair.


VC PRINCIPAL
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Ms. Pooja Singh
CGRC President





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ACCREDITED BY NAAC, GRADE 'B'

Date-06/07/2020

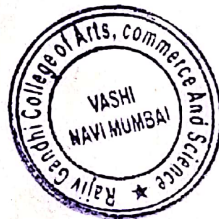
Minutes of meeting

The Agenda for the discussion were as follows:

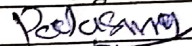
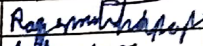
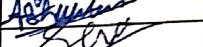

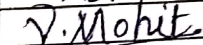
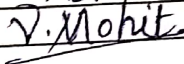
- 1.To discuss and approve the methods of redressal and appropriate action to be taken in the matter.
- 2.To discuss and evaluate the nature of the grievances.
- 3.To monitor the grievances.
- 4.Any other item with the permission of the chair.

Minutes:

- 1.It was decided to follow the methods of redressal and appropriate action to be taken.
- 2.It was decided to follow the college grievance redressal mechanism.
- 3.It was decided that grievances will be monitored if any.
- 4.The discussion was also on how to convey the person who has put the complaint, about the redressal of grievances.

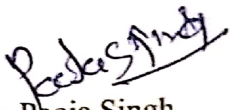


Meeting Attended by:

Name of Member	Designation	Sign
Ms. Pooja Singh	President	
Mrs. Ragini Khapre	Member	
Mrs. Ashwini Jadhav	Member	
Ms. Sherin Varughese	Member	
Ms. Archana Pandey	Member	
Mr. Mohit Vashisht	Student Council Member	


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Rajiv Gandhi College of Arts, Commerce & Sciences
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Ms. Pooja Singh
CGRC President



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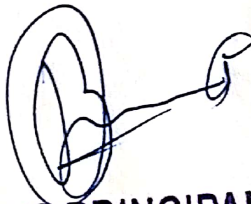
Report

Academic Year : 2020-21

The Grievances/ ragging cases reported to the CGRC

1. Number of complaints of sexual harassment received in a year:- NIL
2. Number of complaints disposed by off during the year:-NIL
3. Number of cases pending for 90 days:-NIL
4. Number of the action taken by the employee:-NIL




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Pooja Jaisingh



Rajiv Gandhi College
Of Arts, Commerce and Science

Sainath Education Trust's
Rajiv Gandhi College
Of Arts, Commerce and Science

Plot no.16/17, Sector 10A, Vashi, Navi Mumbai,400703
{Affiliated to University of Mumbai}

Academic Year-2021-22

Sr.No.	Name of Member	Designation
1.	Mrs.Ragini Khapre	President
2.	Ms. Sherin Varughese	Member
3.	Ms. Archana Pandey	Member
4.	Asst.Prof.Purnima Gupta	Member
5.	Asst.Prof.Nilanjana Majumdar	Member
6.	Mrs. Archana Khurade	Member
7.	Gunjan Chauhan	Student Council Member

H.C. PRINCIPAL

Rajiv Gandhi College of Arts, Commerce & Sciences
Vashi, Navi Mumbai - 400 703.





Rajiv Gandhi College
Of Arts, Commerce and Science

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Rajiv Gandhi College
Of Arts, Commerce and Science

Plot no.16/17, Sector 10A, Vashi, Navi Mumbai,400703
{Affiliated to University of Mumbai}

Academic Year-2021-22

College Grievance Redressal Cell (CGRC)

Date-01/07/2021

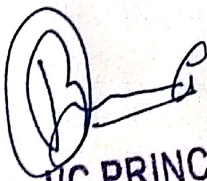
NOTICE

Following members of College Grievance Redressal Cell (CGRC) are hereby informed that a meeting has been scheduled on Saturday,03-07-2021 at 11:30 a.m. in the Biology Lab.

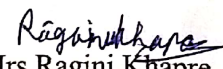
Name of Member	Designation
Mrs.Ragini Khapre	President
Ms. Sherin Varughese	Member
Ms. Archana Pandey	Member
Asst.Prof.Purnima Gupta	Member
Asst.Prof.Nilanjana Majumdar	Member
Mrs. Archana Khurade	Member
Gunjan Chauhan	Student Council Member

Agenda:

- 1.To create awareness about grievances, redressal mechanism in PTM.
- 2.To discuss and evaluate the nature of the grievances.
- 3.To discuss and approve the methods of redressal and appropriate action to be taken in the matter.
- 4.Any other item with the permission of the chair.


HC PRINCIPAL
Rajiv Gandhi College of Arts, Commerce & Sciences
Vashi, Navi Mumbai - 400 703.




Mrs.Ragini Khapre

CGRC President





Rajiv Gandhi College
Of Arts, Commerce and Science

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Rajiv Gandhi College
Of Arts, Commerce and Science

Plot no.16/17, Sector 10A, Vashi, Navi Mumbai, 400703
{Affiliated to University of Mumbai}

Date-03/07/2021

Minutes of meeting

The Agenda for the discussion were as follows:


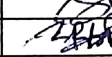
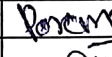


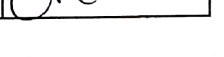

- 1.To spread awareness about rules and regulations of college among the students.
- 2.To discuss and approve the methods of redressal and appropriate action to be taken in the matter.
- 3.To create awareness about grievances, redressal mechanism in PTM.

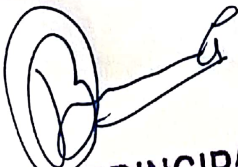
Minutes:

- 1.It was discussed in the meeting and all the members unanimously confirmed that the rules and regulations of college should be maintained by students.
- 2.It was decided to follow the methods of redressal and appropriate action to be taken.
- 3.It was decided that the guardian teacher will convey the importance of grievance redressal to students and parents.

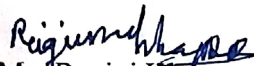


Meeting Attended by:

Name of Member	Designation	Sign
Mrs.Ragini Khapre	President	
Ms. Sherin Varughese	Member	
Ms. Archana Pandey	Member	
Asst.Prof.Purnima Gupta	Member	
Asst.Prof.Nilanjana Majumdar	Member	
Mrs. Archana Khurade	Member	
Gunjan Chauhan	Student Council Member	


VC PRINCIPAL
Rajiv Gandhi College of Arts, Commerce & Sciences
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Mrs.Ragini Khapre

CGRC President



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Of Arts, Commerce and Science

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Report

Academic Year : 2021-22

The Grievances/ ragging cases reported to the CGRC

1.Number of complaints of sexual harassment received in a year:- NIL

2.Number of complaints disposed by off during the year:-NIL

3.Number of cases pending for 90 days:-NIL

4.Number of the action taken by the employee:-NIL

5.Activities- Lecture on Gender Sensitivity

Rajiv Gandhi



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Rajiv Gandhi College of Arts, Commerce & Sciences
Vashi, Navi Mumbai - 400 703.

